

Activity	Hazard identified	Risk assessment	Elimination/control measures	Who	When	Residual Risk Rating
Inside Gamerz Bus	Children falling while entering or exiting the bus	Moderate	Educators will position themselves at the entry/exit of the bus for the entire duration of the incursion. The children will be allowed to enter and exit the bus one at a time and will be reminded to walk.	Educators Educators and children	Children will be advised of instructions prior to incursion. Educators will position themselves at the beginning of the line and the end of the line.	Moderate
Inside Gamerz Bus	Falling/ Tripping inside the bus due to darkness	Moderate	Educators will conduct a thorough inspection of the bus to ensure there are no hazards which may cause students to trip or fall due to darkness. Educators will assist students entering the bus one at a time and ensure they are seated safely before allowing remaining children to enter the bus. Children will be reminded to sit immediately when on the bus and take extra caution while walking in and on the bus	Educators Educators Children	Educators will conduct an inspection of the bus prior to the commencement of the incursion. Children will be advised of the instructions prior to entering the bus. Staff member will be placed inside the bus and the outside of the bus to supervise.	Moderate
Inside Gamerz Bus	Children having an anxiety attack from loud noise / darkness	Moderate	Children who are known to be easily frightened or suffering from anxiety will be placed in seats close to supervising Educators.	Educator	Staff will be informed of students who may suffer from anxiety or are easily frightened prior to the commencement of the incursion	Low
Outside Gamerz Bus	Injury from surrounding trees	Moderate	The bus will be parked away from overhanging trees		Prior to commencement of the incursion	Low

Outside Gamerz Bus	Injury from cars in the carpark	Moderate	Educators will place cones around the bus which will outline safe boundaries for the children away from traffic or cars	Educators	Staff will place cones around the area prior to the commencement of the incursion while children are still inside.	Moderate
Gamerz Bus General	Injury from child contact (Controllers)	Moderate	Educators will ensure the children are seated within an arms lengths of each other _____ Children will be reminded to be cautious of their surroundings and remain within an arms length of peers	Educator_____ ____Children	Children will be advised of the instructions prior to the commencement of the incursion. Staff will supervise throughout the entire duration of the incursion.	Low
Gamerz Bus General	Injury from bus doors slamming	Moderate	Staff will be placed near the doors of the bus to ensure they are secure throughout the entire duration of the incursion _____ Educators will esnure children are placed far away from the doors particularly while lining up to enter or exit the bus_____ Children will be reminded to remain clear of the doors at all times	Educator_____ _____ ____Educator_____ _____ ____Children	Staff will conduct a thorough inspection of the area prior to the commencement of the incursion	Low
Gamerz Bus General	Serious injury while entering/exiting the bus due to wet weather conditions	Moderate	Staff are to inspect the steps of the bus prior to the incursion beginning to ensure they are dry and do not serve as a danger to the children due to wet weather._____ Staff will be placed on supervision at the steps of the bus to ensure children are assisted on safely_____ Children will be reminded to watch their step when getting on and off the bus	Educator_____ _____ _____ _____ _____ _____ ____Childre n	Staff will conduct a thorough inspection of the area prior to the commencement of the incursion. Children will be advised on the instructions prior to the commencement of the incursion.	Moderate

Gamerz Bus General	External door/cover of the bus falling on children	Moderate	Staff are to inspect the external doors of the bus prior to the incursion beginning to ensure they are secure and do not serve as a danger to the children	Educators	Prior to the commencement of the incursion	Low
Gamerz Bus General	Broken equipment	Moderate	Children will be reminded to keep all controllers in their hands and ensure controllers are wrapped around their wrists and unable to be thrown	Children and Educators	Children will be advised of instructions prior to commencement of the incursion. Educators will position themselves inside the bus and outside to ensure strict supervision	Moderate
Gamerz Bus General	Electrocution	Moderate	Educators will conduct a thorough inspection of the bus to ensure there are no hazards which may cause students to be electrocuted.	Educator	Prior to commencement of the incursion	High
Gamerz Bus General	TV Screens falling	Moderate	Educators will ensure TV screens are secure during an inspection_____ Children will be reminded to remain seated and keep a safe distance between themselves and the tv screens	Educators _Children	Prior to the commencement of the incursion. Children will be advised of instructions prior to the commencement of the incursion	Low

Risk Benefit Analysis

Risk	Benefit
*Injury from surrounding cars in carpark	*Development of life skills and expected behaviours when around cars or traffic
*Injury from bus doors slamming	*Children feel safe, secure and supported by staff
*Injury from other children	*Children learn to interact in relation to others with care, empathy and respect
*Injury to children or staff from slips/ trips/ falls	*To extend on the Captain Underpants books, a popular feature at NWOOSH
*Injury from entering / exiting the bus	*To learn basic ideas of entering a bus, and how to do so, to encourage life skills
*Children being concerned or confronted due to loud noise / darkness	* FUN!!!

Risk Matrix						
Likelihood	Consequence					
		Insignificant	Minor	Moderate	Major	Catastrophic
	Almost certain	Moderate	High	High	Extreme	Extreme
	Likely	Moderate	Moderate	High	Extreme	Extreme
	Possible	Low	Moderate	High	High	Extreme
	Unlikely	Low	Low	Moderate	High	High
	Rare	Low	Low	Low	Moderate	High