Activity	Hazard identified	Risk assessment	Elimination/control measures	Who	When	Residual Risk Rating
Inside Music Bus	Children falling while entering or exiting the bus	Moderate	Educatiors will position themselves at the entry/exit of the bus for the entire duration of the incursion.  The children will be allowed to enter and exit the bus one at a time and will be reminded to walk.	EducatorsEducators and children	Children will be advised of instructions prior to incursion. Educators will position themselves at the beginning of the line and the end of the line.	Moderate
Inside Music Bus	Falling/ Tripping inside the bus	Moderate	Educators will conduct a thorough inspection of the bus to ensure there are no hazards which may cause students to trip or fall  Educators will assist students entering the bus one at a time and ensure they are seated safely before allowing remaining children to enter the bus.  Children will be reminded to sit immediately when on the bus and take extra cautionwhile walking in and on the bus	Educators	Educators will conduct an inspection of the bus prior to the commencement of the incursion. Children will be advised of the instructions prior to entering the bus. Staff member will be placed inside the bus and the outside of the busto supervise.	Moderate
Inside Music Bus	Children having an anxiety attack from loud noise / darkness	Moderate	Children who are known to be easily frightened or suffering from anxiety will be placed close to supervising Educators.	Educator	PStaff will be informed of students who may suffer from anxiety or are easily frightened piror to the commencement of the incursion	Low
Outside Music Bus	Injury from surrounding trees	Moderate	The bus will be parked away from overhanging trees		Prior to commencement of the incursion	Low

Outside Music Bus	Injury from cars in the carpark	Moderate	Educators will place cones around the bus which will outline safe boundaries for the children away from traffic or cars	Educators	Staff will place cones around the area prior to the commencement of the incursion while children are still inside.	Moderate
Music Bus General	Injury from child contact	Moderate	Educators will ensure the children are seated within an arms lengths of each other Children will be reminded to be cautious of their surroundings and remain within an arms length of peers	Educator Children	Children will be advised of the instructions prior to the commencement of the incursion. Staff will supervise throughout the entire duration of the incursion.	Low
Music Bus General	Injury from bus doors slamming	Moderate	Staff will be placed near the doors of the bus to ensure they are secure throughout the entire duration of the incursionEducators will esnure children are placed far away from the doors particularly while lining up to enter or exit the bus Children will be reminded to remain clear of the doors at all times	Educator_	Staff will conduct a thorough inspection of the area prior to the commencement of the incursion	Low
Music Bus General	Serious injury while entering/exiting the bus due to wet weather conditions	Moderate	Staff are to inspect the steps of the bus prior to the incursion beginning to ensure they are dry and do not serve as a danger to the children due to wet weather Staff will be placed on supervision at the steps of the bus to ensure children are assisted on safely Children will be reminded to watch their step when getting on and off the bus		Staff will conduct a thorough inspection of the area prior to the commencement of the incursion. Children will be advised on the instructions prior to the commencement of the incursion.	Moderate

Music Bus General	External door/cover of the bus falling on children	Moderate	Staff are to inspect the external doors of the bus prior to the incursion beginning to ensure they are secure and do not serve as a danger to the children	Educators	Prior to the commencement of the incursion	Low
Music Bus General	Broken equipment	Moderate	Children will be reminded to keep all instruments in their hands and to take extra care when handling equipment	Children and Educators	Children will be advised of instructions prior to commencement of the incursion. Educators will position themselves inside the bus and outside to ensure strict supervision	Moderate
Music Bus General	Electrocution	Moderate	Educators will conduct a thorough inspection of the bus to ensure there are no hazards which may cause students to be electrocuted.	Educator	Prior to commencement of the incursion	High
Music Bus General	Instrruments falling	Moderate	Educators will ensure instruments are secure during an inspection Children will be reminded to remain seated and keep a safe distance between themselves and instruments	Educators _Children	Prior to the commencement of the incursion. Children will be advised of instructions prior to the commencement of the incursion	Low

Risk	Benefit
*Injury from surrounding cars in carpark	* Development of life skills & expected behaviours when around cars or traffic
*Injury from bus doors slamming	*Children feel safe, secure and supported by staff
* Injury from other children/ instruments	* Children learn to interact in relation to others with care, empathy and respect and keep a safe distance
* Injury to children or staff from slips / trips / falls	* To extend on the Captain Underpants books, a popular feature at NWOOSH
* Injury from entering / exiting the bus	* To learn basic ideas of entering a bus, and how to do so, to encourage life skills
* Children being concerned or confronted due to loud noise / darkness	* FUN!

Risk Matrix								
Consequence								
		Insignificant	Minor	Moderate	Major	Catastrophic		
	Almost certain	Moderate	High	High	Extreme	Extreme		
Likelihood	Likely	Moderate	Moderate	High	Extreme	Extreme		
Likeli	Possible	Low	Moderate	High	High	Extreme		
	Unlikely	Low	Low	Moderate	High	High		
	Rare	Low	Low	Low	Moderate	High		