

Activity	Hazard identified	Risk assessment	Elimination/control measures	Who	When	Residual Risk Rating
Inside Music Bus	Children falling while entering or exiting the bus	Moderate	Educators will position themselves at the entry/exit of the bus for the entire duration of the incursion. The children will be allowed to enter and exit the bus one at a time and will be reminded to walk.	Educators  Educators and children	Children will be advised of instructions prior to incursion. Educators will position themselves at the beginning of the line and the end of the line.	Moderate
Inside Music Bus	Falling/ Tripping inside the bus	Moderate	Educators will conduct a thorough inspection of the bus to ensure there are no hazards which may cause students to trip or fall  Educators will assist students entering the bus one at a time and ensure they are seated safely before allowing remaining children to enter the bus. Children will be reminded to sit immediately when on the bus and take extra caution while walking in and on the bus	Educators  Educators    Children	Educators will conduct an inspection of the bus prior to the commencement of the incursion. Children will be advised of the instructions prior to entering the bus. Staff member will be placed inside the bus and the outside of the bus to supervise.	Moderate
Inside Music Bus	Children having an anxiety attack from loud noise / darkness	Moderate	Children who are known to be easily frightened or suffering from anxiety will be placed close to supervising Educators.	Educator	Staff will be informed of students who may suffer from anxiety or are easily frightened prior to the commencement of the incursion	Low
Outside Music Bus	Injury from surrounding trees	Moderate	The bus will be parked away from overhanging trees		Prior to commencement of the incursion	Low



Music Bus General	External door/cover of the bus falling on children	Moderate	Staff are to inspect the external doors of the bus prior to the incursion beginning to ensure they are secure and do not serve as a danger to the children	Educators	Prior to the commencement of the incursion	Low
Music Bus General	Broken equipment	Moderate	Children will be reminded to keep all instruments in their hands and to take extra care when handling equipment	Children and Educators	Children will be advised of instructions prior to commencement of the incursion. Educators will position themselves inside the bus and outside to ensure strict supervision	Moderate
Music Bus General	Electrocution	Moderate	Educators will conduct a thorough inspection of the bus to ensure there are no hazards which may cause students to be electrocuted.	Educator	Prior to commencement of the incursion	High
Music Bus General	Instruments falling	Moderate	Educators will ensure instruments are secure during an inspection_____ Children will be reminded to remain seated and keep a safe distance between themselves and instruments	Educators _Children	Prior to the commencement of the incursion. Children will be advised of instructions prior to the commencement of the incursion	Low

## Risk Benefit Analysis

Risk	Benefit
*Injury from surrounding cars in carpark	* Development of life skills & expected behaviours when around cars or traffic
*Injury from bus doors slamming	*Children feel safe, secure and supported by staff
* Injury from other children/ instruments	* Children learn to interact in relation to others with care, empathy and respect and keep a safe distance
* Injury to children or staff from slips / trips / falls	* To extend on the Captain Underpants books, a popular feature at NWOOSH
* Injury from entering / exiting the bus	* To learn basic ideas of entering a bus, and how to do so, to encourage life skills
* Children being concerned or confronted due to loud noise / darkness	* FUN!

Risk Matrix						
		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood	Almost certain	Moderate	High	High	Extreme	Extreme
	Likely	Moderate	Moderate	High	Extreme	Extreme
	Possible	Low	Moderate	High	High	Extreme
	Unlikely	Low	Low	Moderate	High	High
	Rare	Low	Low	Low	Moderate	High