

C-11 Educator Child Ratios

NQS

QA. 2.2	Safety.
QA. 2.2.1	Supervision.
QA. 2.2.2	Incident and emergency management.
QA. 4.1	Staffing arrangements.
QA. 4.1.1	Organisation of Educator.
QA. 4.2.2	Professional standards.
QA. 7.1.2	Management systems.
QA. 7.1.3	Roles and responsibilities.

National Regulations

Reg. 122	Staff must be working directly with children to be included in ratios
Reg. 168	Education and care service must have policies and procedures
Reg. 260	Staff to child ratio—children over preschool age—centre-based services

My Time, Our Place

LO. 1	Children feel safe, secure and supported
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Policy Statement

We believe that the child to Educator ratio is an important factor in determining the quality of care that we provide. We will ensure positive Educator, child and parent interactions and safe care by maintenance of the minimum standards outlined in the National Standards.

Related Policies

- Normanhurst West OSHC Policy A-3: Philosophy
- Normanhurst West OSHC Policy C-9: Relief Educator
- Normanhurst West OSHC Policy C-10: Volunteers/Students/Visitors
- Normanhurst West OSHC Policy D-6: Transportation
- Normanhurst West OSHC Policy D-30: Supervision
- Normanhurst West OSHC Policy E-5: Excursions
- Normanhurst West OSHC Policy E-7: Water Safety

Procedure

Educator to Child Ratios

The Educator/child ratios as outlined in the Education and Care Services National Regulations will be met at all times:

- There will be a maximum of 15 children to 1 Educator whilst in centre
- There will be a maximum of 10 children to 1 Educator for excursions in e.g. the movies, or third-party indoor service e.g. Laser Soccer Factory
- There will be a maximum of 5 children to 1 Educator for swimming or other water-based activity

Minimum Educator Numbers

There will be a minimum of two Educators present at all times.

When an Educator is sick or unable to attend work, an appropriate relief Educator will be employed to meet the required ratios (see C-9 Relief Educator Policy).

In an emergency, or if an Educator becomes sick, a replacement will be obtained where possible before the Educator leaves the Centre.

If a relief Educator is unable to be obtained, suitable volunteers may be employed on a casual basis to cover the numbers (see C-10 Volunteers, Students and Visitors Policy).

Volunteers will only be counted on excursions to make up the higher number of Educators required, or when temporarily employed.

Students or Junior Educators under the age of 18 years old will not be counted as part of the Educator/child ratio at any time.

For excursions, consideration will be given to a reduced ratio when in a supervisory challenged environment, especially for sport-based activities or activities nearby water.

Sources

- Education and Care Services National Regulations 2011
- National Quality Standard
- Children (Education and Care Services National Law Application) Act 2010
- Putting Children First (NCAC) – ‘Effective Supervision’
- Voluntary Code of Practice Section 3, Educator: child ratios
- My Time, Our Place Framework for School Age Care in Australia

Endorsed	10 th September 2020
Review Date	10 th September 2022