

NWOOSH Vacation Care

Incursion Risk Assessment

Incursion Details			
Dates of incursion	3rd October 2019		
Departure and Arrival Times	N/A		
Proposed Activities	Jumping Castle Obstacle Course	Water Hazards? If yes, detail in risk assessment below	Yes/ No
Method of transport, including proposed route	N/a		
Name of RPD	TBD	Contact Number of RPD	02 9484 4412
Number of children attending incursion	Estimated: 30 Actual:	Number of educators/parents/volunteers	Estimated: 3 Actual:
Educator to child ratio, including whether this incursion warrants a higher ratio? Please provide details.	1:15 Ratio as per normal in centre ratio- no higher staffing requirements needed.		
Plan Prepared By:	Roslyn Doyle	Date Prepared:	27th August 2019
Additional Venue Information:	Yes-attached/ No		
Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.			
Incursion Checklist			

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| <input type="checkbox"/> 1 First Aid Kit per group incl tissues, plastic bags, instant ice pack, sick bags | <input type="checkbox"/> walkie talkies (1 per educator) |
| <input type="checkbox"/> Camera | <input type="checkbox"/> Sunscreen |

Activity	Hazard identified	Risk assessment	Elimination/control measures	Who	When	Residual Risk Rating
Jumping Castle	Injury from faulty / deflating equipment	Extreme	Equipment will be checked by NWOOSH staff to ensure fully inflated and safe for use by children. If there are any issues, the jumping castle will become out of bounds for all children whilst the issue is rectified. Children will be asked to remove everything from their pockets to avoid risk of inflatable puncture	Educators	Prior to the activity commencing and whilst the children are on the inflatable	Moderate
Jumping Castle	Injury from overcrowding or colliding with others	Moderate	Children will be reminded that there can strictly only be two children on the inflatable at any one time, one on each side of the course. This will be monitored whilst the children are using the inflatable.	Educators	Prior to the activity commencing and whilst the children are on the inflatable	Low
Jumping Castle	Injury from electrical cables	Extreme	Educators will inspect electrical cables for damage. Trailing electrical cords will be setup safely to avoid trip injuries	Educators	Prior to the activity commencing	Low
Jumping Castle	wet inflatable	Moderate	The inflatable will be closed in rain, and will be dried completely before being utilised afterward.	Educators	Prior to the activity commencing and during the activity	Low

Risk Benefit Analysis

Risk	Benefit
* Injury from faulty or wet equipment	* Gross motor skill development
* Injury from electrical cabling	* Relaxation and Recreation
* Injury from overcrowding	* Develop further fairness and equity with turn taking, particularly with the younger children
	* FUN!

Risk Matrix

		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood	Almost certain	Moderate	High	High	Extreme	Extreme
	Likely	Moderate	Moderate	High	Extreme	Extreme
	Possible	Low	Moderate	High	High	Extreme
	Unlikely	Low	Low	Moderate	High	High
	Rare	Low	Low	Low	Moderate	High