

## Normanhurst West OSHC Winter Vacation Care

### Tuesday 29<sup>th</sup> June 2021- PETTING ZOO- Risk Assessment Plan

Centre Details	
CENTRE ADDRESS	NORMANHURST WEST OSHC (IN NORMANHURST WEST PUBLIC SCHOOL) Cnr Sefton & Dartford Rd Thornleigh 2120
PHONE NUMBER	9484 4412
Name of RPD/Leader	TBD
EDUCATOR TO CHILD RATIO.	Mainstream Ratio = 15 children: 1 Educator
FIRST AID TRAINED EDUCATORS:	All Educators
Checklist	
<input type="checkbox"/> Sanitising Wipes / Hand Sanitiser	<input type="checkbox"/> iPads (for Diary)
<input type="checkbox"/> First Aid Kit	<input type="checkbox"/> Sunscreen
<input type="checkbox"/> Hats	<input type="checkbox"/> Medications
<input type="checkbox"/> Drink Bottles	

Hazard identified	Risk Assessment (use matrix)	Elimination/Control Measures	Who	When
Sun Burn, Heatstroke, dehydration, Extreme hot weather etc.	Moderate	<ul style="list-style-type: none"> <li>• UV rating will be checked prior to activity commencing as part of WHS process</li> <li>• Children will be required to employ sun safe practices consistent with UV rating, as is required in centre</li> <li>• Children and staff will be expected to wear hats at all times when outdoors. Children will put their hats on before leaving the OOSH building. Children without a hat will be given one from the Centre.</li> <li>• Children will be checked for drink bottles and asked to ensure all are filled prior to the activity.</li> <li>• Children will be given regular drink breaks throughout the day to ensure they remain hydrated.</li> <li>• Sunscreen will be applied to each child, where permission has been given &amp; UV 3 or above.</li> </ul>	Educators and Children	On Shift – At Centre
Serious Injury to a Child	Moderate	<ul style="list-style-type: none"> <li>• Where a child has a serious injury, one staff member will render first aid, whilst the others move the other children away and ensure adequate supervision. Where an ambulance is required to be called, the staff member will notify the RPD, who will assist in calling the ambulance. Where a staff member leaving in an ambulance then compromises our child to staff ratio, and the activity is deemed unsafe with the number of remaining educators, the children will immediately be returned to the main room.</li> </ul>	Educators	On Shift – At Centre

Injury from Animal Bites During Feeding	Moderate	<ul style="list-style-type: none"> <li>• Educators will brief the children on the rules and expectations prior to the commencement of the activity</li> <li>• Old MacDonald staff will teach the children how to feed the animals safely and will supervise all feeding sessions closely</li> <li>• Children under the age of 10 will be assisted by Old MacDonald staff when feeding</li> <li>• Any children who do not adhere to the rules will be removed from the activity.</li> </ul>	Educators/Children/Old MacDonald Staff	On Shift – At Centre
Injury from Handling Chickens Incorrectly	Moderate	<ul style="list-style-type: none"> <li>• The children will be taught how to pick up the chickens before entering the enclosure.</li> <li>• Children will also be taught how to properly and gently return the chickens to the ground</li> <li>• Chicken claws are clipped and soaked in solution every month by Old MacDonald staff to help soften them</li> </ul>	Educators/Children/Old MacDonald Staff	On Shift- At Centre
Infection Transmission from Livestock	Moderate	<ul style="list-style-type: none"> <li>• Children will be taught and reminded of the importance of not putting their fingers in their mouths after handling any animal and to wash their hands following time in the enclosure.</li> <li>• NWOOSH Educators and Old MacDonald staff to ensure hand sanitiser is readily available around the enclosure</li> <li>• All animals are drenched, washed and sprayed on a monthly bases in order to minimize any potential infection</li> <li>• The floor of the enclosure will be covered in straw to absorb urine and faeces</li> </ul>	Educators/Children/Old MacDonald Staff	On Shift- At Centre
Injury from trips/falls over animals/uneven ground	Moderate	<ul style="list-style-type: none"> <li>• Educators will conduct a thorough inspection of the proposed area during the daily WHS Check to ensure there are no hazards which may cause students to trip or fall</li> <li>• Children will be reminded to take caution and be aware of their surroundings whilst inside the enclosure</li> </ul>	Educators	During daily WHS Check and On Shift

Injury due to child contact	Moderate	<ul style="list-style-type: none"> <li>• Educators will brief the children on the rules and expectations prior to the commencement of the activity</li> <li>• Any children who do not adhere to the rules will be removed from the activity.</li> <li>• No more than 12-15 children will be allowed inside the enclosure at a time</li> <li>• Children will be advised to maintain a reasonable distance between them and their peers to ensure there are no collisions</li> </ul>	Educators and Children	On Shift- At Centre
Children being frightened by nature of the activity	Moderate	<ul style="list-style-type: none"> <li>• Children who are known to be easily frightened or suffering from anxiety will be placed close to supervising Educators and will not be forced to enter enclosure</li> </ul>	Educators/Children	On Shift – At Centre
Transmission of COVID-19	High	<ul style="list-style-type: none"> <li>• Educators and Old MacDonald staff to ensure staff members displaying COVID-19 symptoms are removed from activity and sent home as soon as possible.</li> <li>• Children who are displaying COVID-19 symptoms or are unwell will be removed from participating in the activity and parents will be phoned and advised to collect their child</li> <li>• Children will be limited to 12-15 people at the enclosure at a time</li> <li>• All educators, visitors, volunteers and Old MacDonald staff will sign in to the NWOOSH premises and have their temperatures taken and questionnaire answered prior to the commencement of the activity</li> <li>• Old MacDonald staff will ensure all equipment including fencing and gates are sprayed with Glen 20 prior to and following all activities</li> <li>• High traffic areas will be sprayed with Glen 20 periodically</li> </ul>	Educators/Children/ Old MacDonald Staff/Parents	On Shift – At Centre

		<ul style="list-style-type: none"> <li>• Cups of feed will be disinfected prior to the children's entry and following use they will be put into a separate container to be cleaned before their next use</li> <li>• Old MacDonald staff to ensure hand sanitiser is readily available around the enclosure</li> <li>• Educators will ensure all children wash and/or sanitise their hands prior to the commencement of and following the activity.</li> </ul>		
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Plan prepared by:	Kaitlin Isaac		
Date: 17 <sup>th</sup> May 2021			
Communicated to:	Educators, Old MacDonald Staff		
Venue and safety information reviewed and attached	Old MacDonald COVID Safe Plan on SharePoint to be printed and attached to Risk Assessment		
<b>Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.</b>			

Risk Factor Matrix						
CONSEQUENCE						
L I K E L I H O O D		Insignificant	Minor	Moderate	Major	Catastrophic
	Almost Certain	MODERATE	HIGH	HIGH	EXTREME	EXTREME
	Likely	MODERATE	MODERATE	HIGH	EXTREME	EXTREME
	Possible	LOW	MODERATE	HIGH	HIGH	EXTREME
	Unlikely	LOW	LOW	MODERATE	HIGH	HIGH
	Rare	LOW	LOW	LOW	MODERATE	HIGH